

## **Structure and Governance**

### **Name: Federation of Kentucky Academic Libraries (FoKAL)**

#### **Mission**

The Federation of Kentucky Academic Libraries is a voluntary, self-governing consortium of the libraries of accredited, non-profit Kentucky institutions of higher education dedicated to equitable and cost-effective access to library and information resources and services. The consortium works cooperatively to further teaching, learning and research through the sharing of library collections, programs and expertise.

#### **Institutional Membership Qualifications**

The task force recommends starting with a focused membership leaving open the option for future expansion. Institutions that have more than one campus will be considered as one member.

Each member library must:

- Be SACS-accredited or be in an advanced candidacy status;
- Have its principal headquarters in Kentucky;
- Be non-profit;
- Have a library, collection, librarian and an acquisitions budget;
- Sign a memorandum of agreement that outlines expectations of membership.

#### **Dues and Staffing**

No dues or permanent staffing are recommended at this stage.

#### **FoKAL Membership Council**

Each institution will have one representative to the Membership Council. The Membership Council will consist of the Dean or Director of the academic library.

Responsibilities of the Membership Council:

- Approve FoKAL's mission, goals and by-laws
- Participate in the annual retreat
- Set broad priorities for the coming year

#### **Executive Committee**

The Executive Committee will be elected by the membership of individual constituencies. The Executive Committee will include:

- Two from Public Universities (2 of 8 eligible institutions)
- Two from KCTCS (2 of 16 eligible institutions)

- Two from AIKCU (2 of 20 eligible institutions)
- One from Non-Affiliated Group (1 of 6 eligible institutions)

For the first election the task force recommends that each constituency elect one 1-year term member and one 2-year term member and the non-affiliated member should be elected for a 2-year term.

Responsibilities of the Executive Committee:

- Implement the priorities identified by the Membership Council
- Schedule and plan the agenda for the annual retreat.

## Values

- Transparency in deliberations
- Participation of all constituency groups and institutions (regardless of size)
- Contribution to the common good by each member
- Emphasis on strong financial management in order to effectively stretch the financial resources available to each library

## Goals

Based on areas of interest identified by participants of the 2007 Academic Libraries Summit, the task force has identified the following goals:

### **Advocacy: One Voice for Academic Libraries**

- Advocate for issues of importance for academic libraries with institutional administration, the Council on Postsecondary Education, the Kentucky Virtual Library, the Kentucky Department for Library and Archives and other relevant groups.

### **Collections and Access**

- Provide the broadest array of information resources in an easy, timely and seamless manner
- Promote and encourage statewide resource sharing of print collections regardless of geographic location of the patron or resources

### **Information Literacy**

- Improve Information Literacy for the state of Kentucky
- Develop a state-wide strategy for library involvement in information literacy for higher education

### **Sharing Expertise**

- Encourage communication and dialogue among institutions to improve processes and services.

## Next Steps

- Establish date of 2008 FoKAL Summit (July 15 & 16 at Cumberland Falls State Park)
- Approve governance, structure (To be done by February 15)
- Name / elect Executive Committee; dismiss task force (To be done by February 15; joint Executive Committee and Task Force meeting on February 25 at UK Library - Task Force dismissed)
- Identify preliminary tasks for Executive Committee, including:

### **Procedural steps**

- Plan and communicate details about 2008 FoKAL Summit
- Develop Bylaws & MOA for signature by all members

### **Key inaugural projects**

1. Develop resource-sharing agreements among all member institutions - *e.g.*, ILL and walk-in access
2. Create a brief advocacy statement for shared state-wide catalog to be used in 2008 legislative session
3. Explore options for expanded database licensing - *e.g.* SWON, SOLINET
4. Develop policy and infrastructure for last copy decisions within the state
5. Plan statewide forum on information literacy, bringing together invited representatives from key constituencies